

Apprenticeship Application Form



This is our application form. It's just to allow us to find out a bit about you! You don't need to fill it in for yourself - we're happy for you to ask us, or anyone else for help! Feel free to ask someone else to type or write for you, just be as honest as you can and answer all the questions.

If you get stuck, email us: hello@theruachtrust.co.uk

Don't worry too much - if anything is unclear, we'll ask you for more information.

Preferred apprenticeship course: _____

Name: _____

Address: _____

Tel: _____ DOB: ___ / ___ / ___

Mobile: _____ Age: _____

NI NO: _____ Male / Female (please circle)

How did you hear about the opportunity to work with The Ruach Trust?

Equal Opportunities

We use this information only to check that we're looking carefully at applications from a range of backgrounds, ethnicities and nationalities.

If you'd prefer not to say, please tick here:

Asian or Asian British

- Indian
- Pakistani
- Bangladesh
- Other Asian background

Mixed:

- White and Black Caribbean
- White and Black African
- White and Asian
- Other mixed

White:

- British
- Irish
- Other White

Chinese:

Black or Black British:

- Caribbean
- African
- Other Black

Other ethnic group:

Disability

To ensure that we have all the necessary facilities, and so we can offer you support in an interview and in any future apprenticeship with us, we have a few questions about your

Do you consider yourself to have any form of disability? Yes No

Do you have any additional needs requiring practical support? Yes No

I'd prefer not to say

If yes to either of the above, then please give us some brief details below:

Employment details

Are you currently employed? Yes No

If no, how long have you been unemployed?

School leaver Up to 6 months 7 – 12 months 13 – 24 months
 25 – 36 months Over 36 months

Convictions

This opportunity is subject to the Rehabilitation of offenders Act 1974 (Exception) (Amendment) Order 1986 which entitles employers, when assessing the suitability of a person for certain positions of trust, to ask a candidate to reveal details of all convictions, whether spent or not. Only relevant convictions will be taken into account when assessing suitability and a conviction will not necessarily be a bar to employment. Please answer the questions below.

Have you ever been convicted of any offence or are there any proceedings pending against you?

Yes No

Are you aware of any police enquiries undertaken following allegations against you which may have a bearing on you taking on a new job?

Yes No

If yes, please answer on a separate sheet

What is your nationality? _____

I am a legal resident in the UK and have the right to work **Yes** **No**

Declaration:

I declare that the details given on this form are true to the best of my knowledge.

Signed: _____

Date: _____

Print Name: _____

Qualifications:

School	From	To	Level	Subject	Grade	Year
College	From	To	Level	Subject	Grade	Year

Do you have any other skills you'd like to tell us about?

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Work History (if applicable)

Employer	From	To	Job Title & Responsibilities

Tell us about any other work experience you have here:

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Why have you chosen to apply for this Apprenticeship?

What did you enjoy most about school?

What did you dislike most about school?

What are you most proud of?

Is there anything else you'd like us to know about you?

References

We take references in order to find out a little bit more about what you're like. Choose two people who you know well. One should be either a previous employer or teacher, and the other should be someone who knows you personally - perhaps a youth worker, social worker or a mentor. If you're not sure who to put, drop us an email, or call us.

Please give contact details of two references:

Name: Address: Email:	Name: Address: Email:
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OFFICE USE ONLY

Screening interview date: Interviewer:

Outcome and notes:

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Outcome and feedback to applicant: